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ILISAQSIVIK

Ilisaqsivik Society
General Delivery
Clyde River, NU X0A 0E0
www.ilisaqsivik.ca

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Ilisaqsivik is an Inuit organization with the goal to strengthen and rebuild our communities and our futures. We run an unprecedented number and range of programs with a common thread—increasing wellbeing and personal potential for Inuit across Nunavut. We strive to be one of the best employers in the circumpolar region. We offer our employees opportunities to grow and create a positive and safe workspace along with great benefits, a Group Retirement Savings Plan and flexibility with vacation, plus additional paid time off. We are expanding and looking for individuals that interested in becoming part of a team that cares for our community.

Job Opportunity

Infectious Disease Prevention Coordinator

Job Responsibilities:

- Organize and implement TB workshops in Clyde River
- Participate in creating/updating documents and tools related to help achieve project objectives
- Organize and deliver regular community programming including radio shows and community trainings
- Regular and ongoing engagement with local and territorial stakeholders (e.g. Supervisor of Community Health Programs, NTI, QIA and Territorial Hamlets and Health Committees) to build trust and help achieve project objectives
- Continue to advance the project's objectives, especially community-based solutions to ongoing threats from TB
- Additional activities and responsibilities as necessary to advance the goals of Ilisaqsivik

Job Requirements:

- Experience training/mentoring others
- Basic knowledge of tuberculosis (TB)
- Computer skills (e-mail, Microsoft Word/Excel, Teams, social networking, etc)
- Strong listening and communication skills including comfort with speaking on radio in fluent English and Inuktitut
- Demonstrate respect for diversity, cultural and individual
- Able to work independently, with good coordination between multiple teams
- Understanding of evidence-based medicine
- Understanding of data/information management
- Interest in information technology (I.T.) and innovation
- Experience working in the healthcare field is considered an asset

Salary and Benefits:

- TERM POSITION, Salary commensurate with experience
- Eligible for benefits and Group Retirement Savings Plan with 5% matching from Ilisaqsivik
- 2 weeks vacation and 3 weeks Paid Time Off (PTO); paid days for sick and personal days

Normal office hours, Monday – Friday 8:30 – 5:00 however may be required to work extra time on occasion. Successful candidate will be required to live and work in Clyde River. Housing is NOT provided.

Please submit your resume and cover letter in either Inuktitut or English by sending to Stephanie Tigullaraq at HR@ilisaqsivik.ca. Your cover letter should explain the reasons why you feel that you are qualified for this position.

Closing Date: Until Filled